

Commissioner
Minutes
Journal # 55

CASCADE COUNTY COMMISSION MEETING
February 24, 2015
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These minutes were officially approved at the March 10, 2015 meeting.

Present: Madam Chair Jane Weber, Commissioner Jim Larson Commissioner Joe Briggs excused. **Staff:** Rina Fontana Moore, Casey Mohler, Leslie Killham, Angela Haas, Jamie Bailey, Carey Ann Shannon, Tina Hoebelheinrich, Dan O'Fallon, Jamie Bailey, Scott Maunu, and Marie Johnson. **Public members;** Patrick Michael Green, William Zucconi, and John Watts.

Proclamation: Recognizing March 2015 as "March for Meals Month" for the Meals on Wheels program in Cascade County. Madam Chair Weber read the proclamation.

Tina Hoebelheinrich commented on the Meals on Wheels program stating that they now serve approximately 324 home delivered meals, in new heat-sealed microwavable packaging. Also with each home delivered balanced meal, they receive a smile and friendly personal interaction. She also asked for participation in the Meals on Wheels program by either volunteering by delivering meals, donating your time or money. Madam Chair Weber also wanted to extend appreciation for the Meals on Wheels delivery crew.

Reading of the Commissioners calendar: Scott Maunu, read the weekly calendar.

Treasurers Monthly Report: Treasurer Jamie Bailey presented a report of bank balances, investments, revenues and disbursements. Which was entered into the record (see exhibit "A").

Purchase orders and accounts payable warrants: Commissioner Larson made a **MOTION** to approve the purchase orders and accounts payable warrants. Approved purchase orders and accounts payable checks #250065 thru #250319 totaling \$716,198.06 dated 02/17/2015 thru 02/20/2015. Approved purchase orders and accounts payable checks #249872 through #250064 totaling \$740,033.91 dated 02/10/2015 through 02/13/2015. Approved purchase orders and accounts payable checks #249471 thru #249584 totaling \$379,082.32 dated 01/27/2015 thru 01/30/2015. Approved purchase orders and accounts payable #249585 through #249836 totaling \$1,015,823.11 dated 02/02/2015 thru 02/06/2015. In addition, payroll checks #76209 thru #76354 were issued totaling \$74, 586.35 and direct deposits were made totaling \$828,356.83 for a payroll total of \$902,943.18 for the month of January 2015. **Motion carries 2-0**

Consent agenda: The consent agenda is made up of routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for further discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Larson made a **MOTION** to approve the minute and minute entries found in this Agenda Packet and the approval of routine contracts as follows; Minutes approved were dated February 3, 2015 and February 18, 2015.

- ♦ **Resolution 15-08:** Budget appropriation for Aging to appropriate funds from a donation to the Commodity Food Surplus Program total amount \$100.00. R0302644
- ♦ **Resolution 15-09:** Budget appropriation for Aging to establish budget for anticipated revenue in the Medicare Improvements for Patients and Providers Act (MIPPA) program. R0302645
- ♦ **Resolution 15-10:** Budget appropriation for Public Works Department to appropriate fund from insurance reimbursement on a wrecked semi-truck to use for a replacement truck. R0302646

- ◆ **Contract 15-11:** U.S. Department of Agriculture Forest Service special use permit for the solid waste transfer sit located on the National Forest System lands near Monarch. Permit expiration will be midnight December 31, 2025. **R0303145**
- ◆ **Contract 15-12:** Cascade County unclaimed check write-off as of June 30, 2013. These are outstanding warrants that are one (1) year or older. **R0302647**
- ◆ **Contract 15-13:** Agreement between the Cascade County Weed & Mosquito Management District and JHS Inc. for mosquito abatement services via aerial application. Effective date of signing to December 31, 2015. Contract price \$6,500 toward mobilization costs \$10.50 per acre for liquid and granular applications and \$635.00 per hour for aerial adulticiding as directed by the district. **R0302949**
- ◆ **Contract 15-16:** The Office Center equipment service contract #1750 for one (1) Kyocera KM3050 for the Commission Office effective dates January 15, 2015 through January 14, 2016. Monthly charge of \$52.50 **R0303379**
- ◆ **Contract 15-18:** Amendment #1 contract number #15-027-21005-0 Commodity Supplemental Food Program increase reimbursement rate from \$3.00 to \$4.00 refers to Contract 14-168. **R0303319**
- ◆ **Contract 15-19:** Memorandum of Understanding with FEMA Integrated Public Alert System (IPAWS) Program Management Office regarding the utilization and security of the County's Interoperable System(s), which interoperate with the IPAWS open Platform for Emergency Networks (IPAWS-OPEN). Effective based on the life of the authority to operate IPAWS-OPEN or a maximum of three years. FEMA_IPAWS Division will be responsible for the costs refers to Contract 14-162.

CITY-COUNTY HEALTH DEPARTMENT

- ◆ **Contract 15-09:** MT DPHHS Task Order 15-07-4-51-004-0 for HIV prevention services effective dates February 15, 2015 through December 31, 2015 total amount \$24,266.00
- ◆ **Contract 15-10:** Amendment #3 to the University of New Mexico services of agreement to facilitate research at the FASER USA Great Falls effective dates September 1, 2011 extended through August 31, 2015. Total amount in the increase \$64,506.22 not to exceed \$333,816.22 refers to contract 11-145 R0245621 and contract 12-163 and 13-176.

COMMUNITY HEALTH CARE CENTER

- ◆ **Contract 15-14:** Employment Contract with Elizabeth Wiener, Nurse Practitioner. Compensation \$38.46 per hour \$80,000 annually effective dates February 2, 2015 through February 1, 2017. **R0303318**
 - ◆ **Contract 15-15:** Stericycle Steri-Safe Service Agreement effective January 1, 2015 through January 1, 2016 monthly cost \$596.25. The purpose of this agreement is for Stericycle to provide removal and disposal of regulated medical waste (hazardous waste as applicable). Service frequency is 52 times per year.
 - ◆ **Contract 15-17:** Provider agreement and signature addendum for enrollment in the Health Improvement Program Passport to Health Enhanced Primary Care Case Management Program January 1, 2013 through December 31, 2015.
 - ◆ **Contract 15-20:** Software license and support client hosted agreement with the ClinicalWorks for electronic medical and practice management. Effective dates June 12, 2014 through June 11, 2019. Contract price of \$8,250.00, and \$4.99 per full time provider and \$325 per practice management provider. **R0303320**
- Motion carries 2-0**

AGENDA ITEM #1

Motion to approve or disapprove- Bid Award for Sound Investments providing security camera system upgrade at the Sherriff's Department.

Contract 15-21: Purchase 220 security cameras and audio/video recording system.

Contract Price: \$298,750.00 an additional \$2,000.00 for annual support cost. R0302761

Carey Ann Shannon read the background, which can be found in the Agenda Action Report dated February 24, 2014. Dan O'Fallon stated that by upgrading to this security system it allow them to be (PREA) Prison Rape Elimination Requirements compliant and is a huge step forward this upgrade and will go from 64 analog cameras to 220 fully operational digital cameras that will monitor all areas.

Commissioner Larson asked if there was money budgeted for this security upgrade. Dan O'Fallon stated that they have been saving money in their capital improvement fund for some years.

He also voiced the importance of having a local company who are able to provide service immediately when needed.

Commissioner Larson made a **MOTION** to accept the proposal submitted by Sound Investments in the amount of \$298,750 and award a contract to Sound Investments consistent with the terms of the RFP. **Motion carries 2-0**

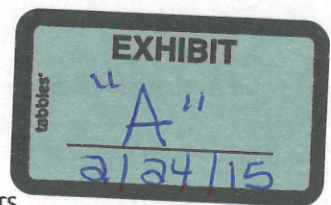
Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by Today's agenda.

Madam Chair Weber called for public comment:

Mike Green from Sound Investments approached the podium and thanked Dan O'Fallon for his patience with several projects as a first aid team for the old system. He echoed that this would be a huge improvement that will be able to monitor all entering and leaving the Sheriff's Department in addition to the inside areas covered. He also stated that this would protect all parties and do far more for the facility since they will be going digital and no longer an analog system.

Adjournment: Madam Chair Weber adjourned this Commission meeting at 10:07 a.m.

Next meeting date: All meetings are held in the Commission Chambers at the Courthouse Annex. The next meeting will be a work session that will be held on Wednesday March 3, February 27, 2015, at 9:30 a.m.



TREASURER'S MONTHLY REPORT
BANK BALANCES, INVESTMENTS, REVENUES AND DISBURSEMENTS
January 31, 2015

BANK BALANCES:

	STATEMENTS	BANK REC BALANCE
Wells Fargo MAIN ACCOUNT	\$4,926,899.23	
US BANK	\$88,429.51	\$ 88,429.51
BELT VALLEY BANK	\$5,750.41	\$ 5,750.41
TOTAL	<u>\$5,021,079.15</u>	

INVESTMENTS:

STIP	\$24,300,799.85	\$ 24,300,799.85
PIPER JAFFRAY*	\$1,000,000.00	\$ 1,000,000.00
TOTAL	<u>\$25,300,799.85</u>	

GRAND TOTAL

G/L BALANCES
<u>\$ 30,135,854.82</u>

OTHER BANK BALANCES:

	STATEMENTS	BANK REC BALANCE
CITY COUNTY HEALTH DEPT	\$4,304.69	\$ 4,304.69
COMMUNITY HEALTH CARE	\$137,719.46	\$ 137,719.46
EXPO PARK	\$100,027.04	
JURY FUND	\$16,427.19	
SHERIFF'S CANTEEN	\$75.60	
SHERIFF'S CIVIL	\$5,638.92	
SHERIFF'S EVIDENCE	\$87,784.04	
SHERIFF'S PRISONERS FUND	\$26,782.85	
TOTAL OTHER BANKS	<u>\$374,455.10</u>	

RECEIPTS:

MOTOR VEHICLE	\$986,559.33
PROPERTY TAX	\$597,476.59
REVENUE RECEIPTS	\$2,792,377.59
TOTAL	<u>\$4,376,413.51</u>

DISBURSEMENTS: Made this month

MONTANA MOTOR VEHICLE DIVISION	\$ 745,965.39
MONTANA DEPT. OF REVENUE	\$ 111,440.19
CITY OF GREAT FALLS	\$ 226,926.70
GREAT FALLS PUBLIC SCHOOLS	\$ 5,217,210.10
MISC. REMITTANCES	\$ 24,377.51

TOTAL

<u>\$ 6,325,919.89</u>
